Gold Standard for the Global Goals

TEMPLATE

PROJECT ANNUAL REPORT FORM

Publication Date **16/08/2022**
Version **2.0**
Next Planned Update **16/08/2025**

Contact Details
The Gold Standard Foundation
International Environment House 2
Chemin de Balexert 7-9
1219 Châtelaine
Geneva, Switzerland
Tel: +41 22 788 70 80
Email: standards@goldstandard.org

SUMMARY

Gold Standard Design Certified Projects are required to submit annual reports to share progress, key updates and confirm that the project is active. This template provides a standardised form to complete annual reporting. The annual reports are required for each monitoring year for which verification is not completed by the end of the following calendar year (section 5.1. (d), Annual Reporting, Gold Standard for the Global Goals Principles and Requirements). The Project Developer shall upload annual reports on the SustainCERT App.

1| SCOPE AND APPLICABILITY:

1.1.1 | The annual report form is applicable to all Gold Standard standalone projects and voluntary project activities (VPAs) of all scales. In case of a Programme of Activities, the Coordinating/Managing Entity may submit one combined annual report for multiple VPAs.

1.1.2 | **A/R Projects Only** - If the project is certified according to the Forest Stewardship Council (FSC), the Certification Status replaces the completion of this template. Please provide the FSC Audit Report and provide a reference to this supporting document in section 3| of this template. In addition, please provide evidence on how the project demonstrates conformity to Gold Standard Safeguarding Principle 3.8.1 on Water (FSC Certification is not deemed as evidence that this Principle is met). For further guidance refer to

the section "FSC Dual Certification" in the Land Use and Forests Activity Requirements.

2| ENTRY INTO FORCE

2.1.1 | The annual report form:
a. is available for use by all projects from its release date.
b. shall be used for annual reports submitted after 15/11/2022.

3| TIMING FOR ANNUAL REPORT SUBMISSION

3.1.1 | As per section 5.1 of the Principles and Requirements, annual reports:
a. are due until end of next calendar year for which the verification is not completed.
b. Are still required by the end of the calendar year if a verification is in progress but not complete.

For example:

Examples - Project Status	Annual report submission
No monitoring report submitted yet, project start date in 2019	by end of 2020
Last monitoring period end: 01 January 2019	by end of 2020
Last monitoring period end: 01 December 2019	by end of 2020
Verification report submitted for monitoring period 01 June 2018 to 31 May 2019	for 01 June 2019 to 31 December 2020 by end of 2020
Last monitoring period end: 01 December 2019, last annual report covering 01 December 2019 to 01 December 2020	by end of 2021

3.1.2 | The Project Developer shall upload the annual report(s) on the SustainCERT App to complete the submission. Note that the annual report shall be made public upon submission.

1| PROJECT(S) INFORMATION

Please identify the project activity, Programme of Activity, and/or Voluntary Project Activity/ies (henceforth called 'project') and the reporting period to which this annual report applies.

1.1 | Title of Project/ VPA(s) If you are submitting an annual report for a project or number of VPAs, please include the name of the all VPAs as well.	21 MW Wind Energy Project by Shree Cement Limited
1.2 | GS ID(s)	GS 6999
1.3 | GS Registry project link(s)	https://registry.goldstandard.org/projects/details/1454
1.4 | Date of completion of the report	20/12/2022
1.5 | Which monitoring period is the annual report being submitted for?	01/01/2021 – 31/12/2021
1.6 | Is a verification in progress for this monitoring period? Annual reports are still required by the end of the calendar year if a verification is in progress but not complete. Refer to Principles and Requirements 5.1.39 and 5.1.42	☐ Yes ☒ No

2| ANNUAL REPORT

Please use this section to provide a brief summary of the progress of the project(s) during the reporting period and a summary of the monitoring information obtained.

1.7 | Has the project been actively implemented/operated during the monitoring period (Q1.5) this report refers to?	☒ **Yes** ☐ No *If no, please elaborate:*
1.8 | Please list the recent activities, events and actions related to the project that summarize the project's progress during the monitoring period this report refers to. This may include milestones in implementation, calibration of equipment, carrying out of surveys or monitoring activities, Host Country approvals, etc. Refer to: Principles and Requirements 5.1.42.(a)	For SDG 7 – Quantity of net electricity generation is estimated to be 47,829 MWh For SDG 13: 44,806 (tCO_2e) emission reductions are projected to be achieved For SDG 8: 1 number of training and 5 employment at the project site.
1.9 | Have there been any **changes to the continuous input/grievance mechanism** during the monitoring period this report refers to?	☐ Yes ☒ **No** *If yes, please ensure that all stakeholders are informed of the new way to provide continuous inputs or file grievances.*

1.10 | Has there been any **input/feedback or grievance** provided by stakeholders after the validation stage and during the monitoring period this report refers to? Refer to Principles and Requirements 5.1.42.(c)	☐ Yes ☒ No *If yes, please fill out the table below.*

Stakeholder Engagement Report					
Date	**Comment**	**Action point from Project Owner**	**Response From Project Owner**	**Responsible person for the issue**	**Issue resolved?**
DD/MM/YYYY	*Describe the comment received*	*Changes expected by the stakeholder*	*How you will resolve the issue/ Whether you find the issue relevant to be addressed*	*Person who will take/took the responsibility for resolving and monitoring of the issue*	☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No

1.11 | Have there been any incidents or events that may impact the Outcomes/Impacts delivered to date (in terms of loss) or the ongoing Performance of the Project. Refer to Principles and Requirements 5.1.4.2.(d)	☐ Yes ☒ **No** *If yes, please elaborate:*
1.12 | Have any legal contests/disputes arisen related to the project? Refer to Principles and Requirements 5.1.4.2.(e)	☐ Yes ☒ **No** *If yes, please elaborate:*

1.13 | Have there been any updates to the Key Project Information, Project Design Document, Monitoring & Reporting Plan? Refer to Principles and Requirements 5.1.4.2.(f)	☐ Yes ☒ **No** *If yes, please refer to the section* **Error! Reference source not found.** *below*
1.14 | Please provide a summary of the monitoring information collected during the year. Please only provide information on those indicators monitored during the reporting period. Indicators monitored once per monitoring period are not necessary to be included here. Refer to Principles and Requirements 5.1.42.(g)	The parameter monitored during the monitoring periods are • Quantity of net electricity generation supplied by the project in MWh; • Emission reduction achieved; • Number of employment generation; Annual training of the staff
1.15 | (For LUF projects) Have there been any updates to the 'Project Participants and Secured Titles?' Please ensure that at all times the project is in compliance with section 2 (b) of the Land Use and Forests Activity Requirements. Refer to Principles and Requirements 5.1.4.2.(h)	☐ Yes ☒ **No**

3| SUPPORTING DOCUMENTATION/EVIDENCE

0.16 | Please list any supporting documentation or evidence provided along with this annual report Refer to Principles and Requirements 5.1.4.2.(f)	Not applicable

4| DECLARATION OF CORRECT PROJECT INFORMATION

☒ I, the undersigned, attest to the accuracy of the information provided in this Annual Report

☒ I, the undersigned, understand that annual reporting does not represent certification nor any decision-making or agreement to any design change by gold standard. Annual reporting is intended as an opportunity to share progress and track key updates and confirms to Gold Standard that the project remains active. With formal review of conformity to requirements; any changes in approach shall be undertaken at performance certification only.

Project Developer/Representative Entity	EKI Energy Services Limited
Signatory names The signatory shall be an individual with legal signing authority within the Project Developer's organization Refer to *Principles and Requirements* 5.1.43	Manish Dabkara

Signature	
The Project Developer shall attest to the accuracy of the information provided by its signature on the Annual Report Refer to *Principles and Requirements* 5.1.43	

DOCUMENT HISTORY

Version	Date	Description
1.0	01/07/2017	Initial Adoption
1.1	01/03/2018	Editorial changes
2.0	16/08/2022	- Introduced a checklist format with guidance and references. - Added clarification on timelines and conditions for submission of annual reports and other communication to Gold Standard. - Changed title to differentiate from other annual report templates.