



Gold Standard[®]
for the Global Goals

TEMPLATE

PROJECT ANNUAL REPORT FORM

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SUMMARY

Gold Standard Design Certified Projects are required to submit annual reports to share progress, key updates and confirm that the project is active. This template provides a standardised form to complete annual reporting. The annual reports are required for each monitoring year for which verification is not completed by the end of the following calendar year (section 5.1. (d), Annual Reporting, Gold Standard for the Global Goals [Principles and Requirements](#)). The Project Developer shall upload annual reports on the SustainCERT App.

1| SCOPE AND APPLICABILITY:

- 1.1.1 | The annual report form is applicable to all Gold Standard standalone projects and voluntary project activities (VPAs) of all scales. In case of a Programme of Activities, the Coordinating/Managing Entity may submit one combined annual report for multiple VPAs.
- 1.1.2 | **A/R Projects Only** - If the project is certified according to the Forest Stewardship Council (FSC), the Certification Status replaces the completion of this template. Please provide the FSC Audit Report and provide a reference to this supporting document in section 3| of this template. In addition, please provide evidence on how the project demonstrates conformity to Gold Standard [Safeguarding Principle](#) 3.8.1 on Water (FSC Certification is not deemed as evidence that this Principle is met). For further guidance refer to

the section “FSC Dual Certification” in the [Land Use and Forests Activity Requirements](#).

2| ENTRY INTO FORCE

- 2.1.1 | The annual report form:
- a. is available for use by all projects from its release date.
 - b. shall be used for annual reports submitted after 15/11/2022.

3| TIMING FOR ANNUAL REPORT SUBMISSION

- 3.1.1 | As per section 5.1 of the Principles and Requirements, annual reports:
- a. are due until end of next calendar year for which the verification is not completed.
 - b. Are still required by the end of the calendar year if a verification is in progress but not complete.

For example:

Examples - Project Status	Annual report submission
No monitoring report submitted yet, project start date in 2019	by end of 2020
Last monitoring period end: 01 January 2019	by end of 2020
Last monitoring period end: 01 December 2019	by end of 2020
Verification report submitted for monitoring period 01 June 2018 to 31 May 2019	for 01 June 2019 to 31 December 2020 by end of 2020
Last monitoring period end: 01 December 2019, last annual report covering 01 December 2019 to 01 December 2020	by end of 2021

- 3.1.2 | The Project Developer shall upload the annual report(s) on the SustainCERT App to complete the submission. Note that the annual report shall be made public upon submission.

1| PROJECT(S) INFORMATION

Please identify the project activity, Programme of Activity, and/or Voluntary Project Activity/ies (henceforth called 'project') and the reporting period to which this annual report applies.

1.1 | Title of Project/ VPA(s)

If you are submitting an annual report for a project or number of VPAs, please include the name of the all VPAs as well.

- GS1247 VPA 71: Lango Safe Water Project (GS5106)
- GS1247 VPA 72 Lango Safe Water Project (GS5186)
- GS1247 VPA 73 Lango Safe Water Project (GS5187)
- GS1247 VPA 74: Lango Safe Water Project (GS5188)
- GS1247 VPA 75 Lango Safe Water Project (GS5189)
- GS1247 VPA 76 Lango Safe Water Project (GS5190)
- GS1247 VPA 77 Lango Safe Water Project (GS5191)
- GS1247 VPA 78 Lango Safe Water Project (GS5192)
- GS1247 VPA 79 Lango Safe Water Project (GS5193)
- GS1247 VPA 80 Lango Safe Water Project (GS5194)
- GS1247 VPA 82 Lango Safe Water Project (GS5196)
- GS1247 VPA 83 Lango Safe Water Project (GS5197)
- GS1247 VPA 139: Lango Safe Water Project (GS6349)
- GS1247 VPA 140 Lango Safe Water Project (GS6350)
- GS1247 VPA 141 Lango Safe Water Project (GS6351)
- GS1247 VPA 183 Lango Safe Water Project (GS7362)
- GS1247 VPA 184 Lango Safe Water Project (GS7363)
- GS1247 VPA 185 Lango Safe Water Project (GS7364)
- GS1247 VPA 186 Lango Safe Water Project (GS7365)
- GS1247 VPA 187 Lango Safe Water Project (GS7366)

1.2 GS ID(s)	
	GS5106
	GS5186
	GS5187
	GS5188
	GS5189
	GS5190
	GS5191
	GS5192
	GS5193
	GS5194
	GS5196
	GS5197
	GS6349
	GS6350
	GS6351
	GS7362
	GS7363
	GS7364
	GS7365
	GS7366

<p>1.3 GS Registry project link(s)</p>	<p>https://platform.sustain-cert.com/certification/projects/964 (GS5106)</p> <p>https://platform.sustain-cert.com/certification/projects/977 (GS5186)</p> <p>https://platform.sustain-cert.com/certification/projects/978 (GS5187)</p> <p>https://platform.sustain-cert.com/certification/projects/979 (GS5188)</p> <p>https://platform.sustain-cert.com/certification/projects/980 (GS5189)</p> <p>https://platform.sustain-cert.com/certification/projects/981 (GS5190)</p> <p>https://platform.sustain-cert.com/certification/projects/982 (GS5191)</p> <p>https://platform.sustain-cert.com/certification/projects/983 (GS5192)</p> <p>https://platform.sustain-cert.com/certification/projects/984 (GS5193)</p> <p>https://platform.sustain-cert.com/certification/projects/985 (GS5194)</p> <p>https://platform.sustain-cert.com/certification/projects/987 (GS5196)</p> <p>https://platform.sustain-cert.com/certification/projects/988 (GS5197)</p> <p>https://platform.sustain-cert.com/certification/projects/1203 (GS6349)</p> <p>https://platform.sustain-cert.com/certification/projects/1205 (GS6350)</p> <p>https://platform.sustain-cert.com/certification/projects/1206 (GS6351)</p> <p>https://platform.sustain-cert.com/certification/projects/1575 (GS7362)</p> <p>https://platform.sustain-cert.com/certification/projects/1576 (GS7363)</p> <p>https://platform.sustain-cert.com/certification/projects/1577 (GS7364)</p> <p>https://platform.sustain-cert.com/certification/projects/1578 (GS7365)</p> <p>https://platform.sustain-cert.com/certification/projects/1579 (GS7366)</p>
<p>1.4 Date of completion of the report</p>	<p>31/12/2022</p>

<p>1.5 Which monitoring period is the annual report being submitted for?</p>	<p>MP3 GS7362: 01/04/2021 to 31/03/2022 GS7363: 01/04/2021 to 31/03/2022 GS7364: 01/04/2021 to 31/03/2022 GS7365: 01/04/2021 to 31/03/2022 GS7366: 01/04/2021 to 31/03/2022</p> <p>MP4 GS5196: 01/04/2021 to 31/03/2022 GS5197: 01/04/2021 to 31/03/2022 GS6349: 01/04/2021 to 31/03/2022 GS6350: 01/04/2021 to 31/03/2022 GS6351: 01/04/2021 to 31/03/2022</p> <p>MP5 GS5189-94: 01/04/2021 to 31/03/2022</p> <p>MP6 GS5106 & GS5186-8: 01/04/2021 to 31/03/2022</p>
<p>1.6 Is a verification in progress for this monitoring period?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Annual reports are still required by the end of the calendar year if a verification is in progress but not complete. Refer to Principles and Requirements 5.1.39 and 5.1.42</p>	
<p>2 ANNUAL REPORT</p> <p><i>Please use this section to provide a brief summary of the progress of the project(s) during the reporting period and a summary of the monitoring information obtained.</i></p>	
<p>1.7 Has the project been actively implemented/operated during the monitoring period (Q1.5) this report refers to?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>If no, please elaborate:</i></p>
<p>1.8 Please list the recent activities, events and actions related to the project that summarize the project's progress during the monitoring period this report refers to.</p>	<p>Activities include:</p> <ul style="list-style-type: none"> - Annual monitoring (Project Survey, Usage Survey) - Water Quality Testing - WASH training - Gender Monitoring (large scale event and follow up visits)
<p>This may include milestones in implementation, calibration of equipment, carrying out of surveys or monitoring activities, Host Country approvals, etc. Refer to: Principles and Requirements 5.1.42.(a)</p>	

1.9 Have there been any changes to the continuous input/grievance mechanism during the monitoring period this report refers to?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please ensure that all stakeholders are informed of the new way to provide continuous inputs or file grievances.</i>
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1.10 Has there been any input/feedback or grievance provided by stakeholders after the validation stage and during the monitoring period this report refers to?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please fill out the table below.</i>
Refer to Principles and Requirements 5.1.42.(c)	

Stakeholder Engagement Report					
Date	Comment	Action point from Project Owner	Response From Project Owner	Responsible person for the issue	Issue resolved?
DD/MM/YYYY	<i>Describe the comment received</i>	<i>Changes expected by the stakeholder</i>	<i>How you will resolve the issue/ Whether you find the issue relevant to be addressed</i>	<i>Person who will take/took the responsibility for resolving and monitoring of the issue</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No

1.11 Have there been any incidents or events that may impact the Outcomes/Impacts delivered to date (in terms of loss) or the ongoing Performance of the Project.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please elaborate:</i>
Refer to Principles and Requirements 5.1.4.2.(d)	

1.12 Have any legal contests/disputes arisen related to the project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please elaborate:</i>
Refer to Principles and Requirements 5.1.4.2.(e)	

1.13 | Have there been any updates to the Key Project Information, Project Design Document, Monitoring & Reporting Plan?

Refer to [Principles and Requirements 5.1.4.2.\(f\)](#)

Yes

No

If yes, please refer to the section [Error! Reference source not found.](#) below

1.14 | Please provide a summary of the monitoring information collected during the year.

Please only provide information on those indicators monitored during the reporting period. Indicators monitored once per monitoring period are not necessary to be included here.

Refer to [Principles and Requirements 5.1.42.\(g\)](#)

- Annual surveys (Project and Usage Surveys completed in March 2022).
- Water Quality Tests completed for every borehole, in March 2022.
- Follow Up visits (monitoring) conducted for every borehole, throughout the monitoring period.
- Reactive Repairs were completed for boreholes that required maintenance, conducted when needed throughout the monitoring period.
- WASH training was conducted at every borehole throughout the monitoring period.
- Gender Sensitisation large scale event was conducted during December 2021 as refresher of the 2018 original event. In February 2022, a follow visit was conducted in a sample of communities that attended the large scale event, to see how the information had been transferred to other community members.

Summary of monitoring parameters, at the time of submission:

Data/Parameter	Value obtained in this monitoring period
<u>Psafe</u>	41,618
<u>TRy</u>	11.0%
<u>Paccess</u>	41,955
<u>Pv</u>	46,771
Breakdown <u>Days,y</u>	16,883
<u>Tp,y</u>	150.9
Usage of time saved on water collection	1. (Unpaid) Domestic work (includes cooking and caring for family members): 93% 2. Income generating activities: 52% 3. Religious activities: 40% 4. Social and leisure activities: 47% 5. Voluntary activities: 20% 6. Education and training: 5% 7. Other (Specify): 0%
<u>Up,y</u>	94%
<u>Qp,y</u>	24.7 (7.5 cap)
<u>Np,y</u> (PTD Total)	12,837,600

1.15 (For LUF projects) Have there been any updates to the 'Project Participants and Secured Titles?'	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Please ensure that at all times the project is in compliance with section 2 (b) of the Land Use and Forests Activity Requirements. Refer to Principles and Requirements 5.1.4.2.(h)	
3 SUPPORTING DOCUMENTATION/EVIDENCE	
0.16 Please list any supporting documentation or evidence provided along with this annual report	N/A
Refer to Principles and Requirements 5.1.4.2.(f)	
4 DECLARATION OF CORRECT PROJECT INFORMATION	
<input type="checkbox"/> I, the undersigned, attest to the accuracy of the information provided in this Annual Report <input type="checkbox"/> I, the undersigned, understand that annual reporting does not represent certification nor any decision-making or agreement to any design change by gold standard. Annual reporting is intended as an opportunity to share progress and track key updates and confirms to Gold Standard that the project remains active. With formal review of conformity to requirements; any changes in approach shall be undertaken at performance certification only.	
Project Developer/Representative Entity	CO2balance UK Ltd.
Signatory names	Mr James Walker (Operations Director)
The signatory shall be an individual with legal signing authority within the Project Developer's organization Refer to Principles and Requirements 5.1.43	
Signature	
The Project Developer shall attest to the accuracy of the information provided by its signature on the Annual Report Refer to Principles and Requirements 5.1.43	

DOCUMENT HISTORY

Version	Date	Description
1.0	01/07/2017	Initial Adoption

1.1	01/03/2018	Editorial changes
		<ul style="list-style-type: none">- Introduced a checklist format with guidance and references.
2.0	16/08/2022	
		<ul style="list-style-type: none">- Added clarification on timelines and conditions for submission of annual reports and other communication to Gold Standard.- Changed title to differentiate from other annual report templates.