



**Gold Standard**<sup>®</sup>  
for the Global Goals

## FORM - ANNUAL REPORT SUBMISSION

---

**Publication Date:** 12/11/2024

**Version:** 3.0

**Next Planned Update:** 12/11/2026

### Contact Details

The Gold Standard Foundation  
International Environment House 2  
Chemin de Balexert 7-9  
1219 Châtelaine  
Geneva, Switzerland  
Tel: +41 22 788 70 80  
Email: [standards@goldstandard.org](mailto:standards@goldstandard.org)

---

## SUMMARY

Gold Standard Design Certified Projects, PoAs and VPAs (hereafter project) are required to submit annual reports to share progress, key updates and confirm that the project is active. This template provides a standardised form to complete annual reporting. The annual reports are required for each monitoring year for which verification is not completed by the end of the following calendar year (section 5.1. (d), Annual Reporting, Gold Standard for the Global Goals [Principles and Requirements](#)). The Project Developer shall upload annual reports on the Gold Standard Assurance Platform.

### 1| SCOPE AND APPLICABILITY:

- 1.1.1 | The annual report form is applicable to all Gold Standard standalone projects and voluntary project activities (VPAs) of all scales. In case of a Programme of Activities, the Coordinating/Managing Entity may submit one combined annual report for multiple VPAs.
- 1.1.2 | **A/R Projects Only** - If the project is certified according to the Forest Stewardship Council (FSC), the Certification Status replaces the completion of this template. Please provide the FSC Audit Report and provide a reference to this supporting document in section 6| of this template. In addition, please provide evidence on how the project demonstrates conformity to Gold Standard [Safeguarding Principle](#) 3.8.1 on Water (FSC Certification is not deemed as evidence that this Principle is met). For further guidance refer to

the section “FSC Dual Certification” in the [Land Use and Forests Activity Requirements](#).

## 2| ENTRY INTO FORCE

- 2.1.1 | The annual report form:
- a. is available for use by all projects from its release date.
  - b. shall be used for annual reports submitted after 05/12/2024.

## 3| TIMING FOR ANNUAL REPORT SUBMISSION

- 3.1.1 | As per section 5.1 of the [Principles and Requirements](#), annual reports:
- a. are due until end of next calendar year for which the verification is not completed.
  - b. Are still required by the end of the calendar year if a verification is in progress but not complete.

For example:

Examples - Project Status	Annual report submission
No monitoring report submitted yet, project start date in 2019	by end of 2020
Last monitoring period end: 01 January 2019	by end of 2020
Last monitoring period end: 01 December 2019	by end of 2020
Verification report submitted for monitoring period 01 June 2018 to 31 May 2019	for 01 June 2019 to 31 December 2020 by end of 2020
Last monitoring period end: 01 December 2019, last annual report covering 01 December 2019 to 01 December 2020	by end of 2021

- 3.1.2 | The Project Developer shall upload the annual report(s) on the Gold Standard Assurance Platform to complete the submission. Note that the annual report shall be made public upon submission.

## 4| PROJECT(S) INFORMATION

---

*Please identify the project activity, Programme of Activity, and/or Voluntary Project Activity/ies (henceforth called 'project') and the reporting period to which this annual report applies.*

---

## 1. Title of Project/ VPA(s)

*If you are submitting an annual report for a project or number of VPAs, please include the name of all VPAs as well.*

Improved Kitchen Regimes Multi-Country

PoA

Real Cases VPAs included in the PoA:

GS11046 GS1247 VPA 266 Burkina Faso Safe Water

GS6235 GS1247 VPA 134 Zoba Maekel Community Boreholes

GS6041 GS1247 VPA 129 Zoba Anseba Community Safe Water

GS3262 GS1247 VPA 28 Improved Kitchen Regimes: improved Stove in Zoba Anseba, Eritrea

GS5038 GS1247 VPA 65 Zoba Debub Community Boreholes

GS10735 GS1247 VPA 256 Northern Ethiopia Community Safe Water

GS5325 GS1247 VPA 89 Southern Ethiopia Efficient Cook Stoves

GS5322 GS1247 VPA 86 Southern Ethiopia Community Boreholes

GS7580 GS1247 VPA 224 The Gambia Safe Water

GS12164 GS1247 VPA 313 Guatemala Improved Cookstoves Project

GS11212 GS1247 VPA 311 Guatemala Improved Cookstoves Project

GS3560 GS1247 VPA 36 Improved Kitchen Regimes - Dowa Boreholes, Malawi

GS5329 GS1247 VPA 91 Improved Kitchen Regimes Multi-Country PoA - Dowa and Kasungu Boreholes, Malawi

GS10800 GS1247 VPA 260 Improved Kitchen Regimes Multi-Country PoA - Dowa Boreholes, Malawi

GS7132 GS1247 VPA 159 Manica Province Safe Water (Mozambique)

GS7475 GS1247 VPA 203 Sierra Leone Safe Water

GS11079 GS1247 VPA 306 Togo Safe Water

GS10725 GS1247 VPA 246 Kaliro Safe Water

GS3443 GS1247 VPA 33 Kaliro Safe Water Project (GS3443)

GS6349 GS1247 VPA 139 Lango Safe Water

GS7671 GS1247 VPA 219 Central and Western Uganda Safe Water Project

GS1359 GS1247 VPA 2 Improved Kitchen Regimes: Kole District Borehole Project, Uganda (GS1359)

GS7456 GS1247 VPA190 Zambia Eastern Province Safe Water

GS6518 GS1247 VPA 142 Manicaland Safe Water

*Individual Annual Reports will be submitted at VPA/project level as per requirements.*

## 2. GS ID(s)

GS1247

---

3. GS Registry project link(s)	https://registry.goldstandard.org/projects/details/155
4. Date of completion of the report	13/12/2024
5. Which monitoring period is the annual report being submitted for?	01/01/2023 – 31/12/2024
6. Is a verification in progress for this monitoring period? <i>Annual reports are still required by the end of the calendar year if a verification is in progress but not complete.</i> Refer to <a href="#">Principles and Requirements</a> 5.1.39 and 5.1.42	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

---

## 5| ANNUAL REPORT

*The verification reviews are carried out at VPA level as well the monitoring activities. Individual Annual Reports will be submitted at VPA/project level as per requirement.*

- |  |   |
|--|---|
| 7. Has the project been actively implemented/operated during the monitoring period (Q5) this report refers to? | <input checked="" type="checkbox"/> <b>Yes</b><br><input type="checkbox"/> No |
|--|---|

*If answer is no to Q.7, please explain the reason:*

N/A

8. Please list the recent activities, events and actions related to the project that summarize the project's progress during the monitoring period this report refers to.

*This may include milestones in implementation, calibration of equipment, carrying out of surveys or monitoring activities, Host Country approvals, etc. Refer to: Principles and Requirements 5.1.42.(a)*

The activities are implemented at VPA level, and according to the VPA Monitoring System

- |  |   |
|--|---|
| 9. Have there been any <b>changes to the continuous input/grievance mechanism</b> during the monitoring period this report refers to?<br><i>If yes, please ensure that all stakeholders are informed of the new way to provide continuous inputs or file grievances.</i> | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> <b>No</b> |
|--|---|

- |  |  |
|--|--|
| 10. Has there been any input/feedback or grievance provided by stakeholders after the validation stage and during the monitoring period this report refers to?<br><i>Refer to Principles and Requirements 5.1.42.(c)</i> | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> No<br><i>If yes, please fill out the table in Annex 1.</i> |
|--|--|

- |   |   |
|---|---|
| 11. Have there been any incidents or events that may impact the Outcomes/Impacts delivered to date (in terms of loss) or the ongoing Performance of the Project.<br><i>Refer to Principles and Requirements 5.1.4.2.(d)</i> | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> <b>No</b> |
|---|---|

*If answer is "Yes" to Q.11, please explain the reason:*

Please refer to specific VPAs Annual Reports

- |  |   |
|--|---|
| 12. Have any legal contests/disputes arisen related to the project?<br><i>Refer to Principles and Requirements 5.1.4.2.(e)</i> | <input type="checkbox"/> Yes<br><input checked="" type="checkbox"/> <b>No</b> |
|--|---|

*If answer is "Yes" to Q.12, please explain the reason:*

Please refer to specific VPAs Annual Reports

- |  |   |
|--|---|
| 13. Have there been any updates to the Key Project Information, Project Design Document, Monitoring & Reporting Plan?<br><i>Refer to Principles and Requirements 5.1.4.2.(f)</i> | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> <b>No</b> |
|--|---|

*If answer is "Yes" to Q.13, please summaries the updates.*

Ongoing Design Change for:

- Inclusion of SDG 1 and 7
- Inclusion of TPDDTEC v.4.0 as an applied methodology in the PoA

- |   |
|---|
| 14. Please provide a summary of the monitoring information collected during the year.<br>Please only provide information on those indicators monitored during the reporting period. Indicators monitored once per monitoring period are not necessary to be included here. <i>Refer to Principles and Requirements 5.1.42.(g)</i> |
|---|

The indicators are determined at VPA level, and monitored according to the VPA Monitoring System

<p>15. (For LUF projects) Have there been any updates to the 'Project Participants and Secured Titles?'</p> <p>Please ensure that at all times the project is in compliance with section 2 (b) of the Land Use and Forests Activity Requirements. Refer to Principles and Requirements 5.1.4.2.(h)</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
--	--

<p>16. Have there been any extreme event that potentially resulted in reversal of sequestered emissions by the project activity?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p><i>If yes, please elaborate:</i></p>
--	---

*If answer is "Yes" to Q.16, please summaries the updates.*

Please refer to VPA/project Annual Reports

## 6| SUPPORTING DOCUMENTATION/EVIDENCE

17. Please list any supporting documentation or evidence provided along with this annual report below. Refer to Principles and Requirements 5.1.4.2.(f)

[Insert text here]

## 7| DECLARATION

I, the undersigned, hereby acknowledge and affirm that I understand the following with respect to annual reporting:

1. The information provided as part of annual reporting is primarily for information-sharing purposes.
2. Annual reporting serves as an opportunity to share progress, track key updates, and confirm to Gold Standard that the project remains active.
3. Formal review of conformity to requirements and any changes in approach shall be undertaken at performance certification only.
4. Notwithstanding the above, I understand and agree that failure to provide Annual Reports as required may result in the decertification of the Project.
5. I acknowledge that by submitting Annual Reports, I am not relieved of any obligations to comply with all applicable Gold Standard requirements throughout the project's duration.
6. I understand that Gold Standard reserves the right to request additional information or clarification based on the content of the Annual Reports.
7. I affirm that all information provided in the Annual Reports will be, to the best of my knowledge, true, accurate, and complete.

By agreeing to these terms, I confirm my understanding of and commitment to the annual reporting process as outlined above.

<p><b>Project Developer/Representative Entity</b></p>	<p>Paul Chiplen, Director of Sales &amp; Marketing, CO2balance UK Ltd</p>
---	---

The signatory shall be an individual with legal signing authority within the Project Developer's organization

Refer to [Principles and Requirements](#) 5.1.43



## Document History

Version	Date	Description
3.0	12/11/2024	<ul style="list-style-type: none"><li>- Updated the focal point for submission of the Annual reports.</li><li>- Editorial change</li></ul>
2.0	16/08/2022	<ul style="list-style-type: none"><li>- Introduced a checklist format with guidance and references.</li><li>- Added clarification on timelines and conditions for submission of annual reports and other communication to Gold Standard.</li></ul> Changed title to differentiate from other annual report templates.
1.1	01/03/2018	Editorial changes
1.0	01/07/2017	Initial Adoption



## ANNEX 1. STAKEHOLDER ENGAGEMENT REPORT

Stakeholder Engagement Report					
Date	Comment	Actions expected from Project Owner	Response by Project Owner	Responsible person for the issue	Issue resolved?
<i>DD/MM/YYYY</i>	<i>Describe the comment received</i>	<i>Changes expected by the stakeholder</i>	<i>How you will resolve the issue/ Whether you find the issue relevant to be addressed</i>	<i>Person who will take/took the responsibility for resolving and monitoring of the issue</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No