



TEMPLATE

PROJECT ANNUAL REPORT FORM

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SUMMARY

Gold Standard Design Certified Projects are required to submit annual reports to share progress, key updates and confirm that the project is active. This template provides a standardised form to complete annual reporting. The annual reports are required for each monitoring year for which verification is not completed by the end of the following calendar year (section 5.1. (d), Annual Reporting, Gold Standard for the Global Goals [Principles and Requirements](#)). The Project Developer shall upload annual reports on the SustainCERT App.

1| SCOPE AND APPLICABILITY:

- 1.1.1 | The annual report form is applicable to all Gold Standard standalone projects and voluntary project activities (VPAs) of all scales. In case of a Programme of Activities, the Coordinating/Managing Entity may submit one combined annual report for multiple VPAs.
- 1.1.2 | **A/R Projects Only** - If the project is certified according to the Forest Stewardship Council (FSC), the Certification Status replaces the completion of this template. Please provide the FSC Audit Report and provide a reference to this supporting document in section 3| of this template. In addition, please provide evidence on how the project demonstrates conformity to Gold Standard [Safeguarding Principle](#) 3.8.1 on Water (FSC Certification is not deemed as evidence that this Principle is met). For further guidance refer to

the section “FSC Dual Certification” in the [Land Use and Forests Activity Requirements](#).

2| ENTRY INTO FORCE

- 2.1.1 | The annual report form:
- a. is available for use by all projects from its release date.
 - b. shall be used for annual reports submitted after 15/11/2022.

3| TIMING FOR ANNUAL REPORT SUBMISSION

- 3.1.1 | As per section 5.1 of the Principles and Requirements, annual reports:
- a. are due until end of next calendar year for which the verification is not completed.
 - b. Are still required by the end of the calendar year if a verification is in progress but not complete.

For example:

Examples - Project Status	Annual report submission
No monitoring report submitted yet, project start date in 2019	by end of 2020
Last monitoring period end: 01 January 2019	by end of 2020
Last monitoring period end: 01 December 2019	by end of 2020
Verification report submitted for monitoring period 01 June 2018 to 31 May 2019	for 01 June 2019 to 31 December 2020 by end of 2020
Last monitoring period end: 01 December 2019, last annual report covering 01 December 2019 to 01 December 2020	by end of 2021

- 3.1.2 | The Project Developer shall upload the annual report(s) on the SustainCERT App to complete the submission. Note that the annual report shall be made public upon submission.

1 PROJECT(S) INFORMATION	
<i>Please identify the project activity, Programme of Activity, and/or Voluntary Project Activity/ies (henceforth called 'project') and the reporting period to which this annual report applies.</i>	
1.1 Title of Project/ VPA(s) If you are submitting an annual report for a project or number of VPAs, please include the name of the all VPAs as well.	Nhon Hoa 2 Wind Power Project
1.2 GS ID(s)	GS11415
1.3 GS Registry project link(s)	https://registry.goldstandard.org/projects/details/3436
1.4 Date of completion of the report	12/11/2024
1.5 Which monitoring period is the annual report being submitted for?	01/01/2023 – 31/10/2024
1.6 Is a verification in progress for this monitoring period? Annual reports are still required by the end of the calendar year if a verification is in progress but not complete. Refer to Principles and Requirements 5.1.39 and 5.1.42	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No There is no verification in progress for this reported monitoring period 01/01/2023 – 31/10/2024. During Jan-Feb 2023, the Project was under its 1 st Verification for another monitoring period 30/11/2021 to 31/12/2022 (see Q1.8 below).
2 ANNUAL REPORT	
<i>Please use this section to provide a brief summary of the progress of the project(s) during the reporting period and a summary of the monitoring information obtained.</i>	
1.7 Has the project been actively implemented/operated during the monitoring period (Q1.5) this report refers to?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, please elaborate:</i>

<p>1.8 Please list the recent activities, events and actions related to the project that summarize the project’s progress during the monitoring period this report refers to.</p> <p>This may include milestones in implementation, calibration of equipment, carrying out of surveys or monitoring activities, Host Country approvals, etc. Refer to: Principles and Requirements 5.1.42.(a)</p>	<p>The Project is already implemented and operated as per the description in registered PDD. No deviations or changes in the Project design.</p> <p>During the monitoring period (mentioned in Q1.5) above (01/01/2023 – 31/10/2024), the Project is actively operating and generating emission reductions as per GS requirements.</p> <p>1. Project Certification Timeline:</p> <p>The Project has completed its combined Validation and first Verification as per the following timeline.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Date</th> <th>Events</th> </tr> </thead> <tbody> <tr> <td>09/01/2023 -12/01/2023</td> <td>Combined onsite Validation and Verification by VVB</td> </tr> <tr> <td>29/11/2023</td> <td>Project Design Certification Date approved by GS</td> </tr> <tr> <td>16/02/2024</td> <td>Project Performance Review approved by GS</td> </tr> <tr> <td>24/05/2024</td> <td>Issuance Date of VERs from period of 30/11/2021 – 31/12/2022</td> </tr> </tbody> </table> <p>2. Calibration of Equipment:</p> <p>Meters installed at the Project including 232C Main Meter, and two Backup Meters 232DP1 and 332DP2 were monitored and calibrated as follows.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Equipment</th> <th style="width: 20%;">Meter 232C (Main meter)</th> <th style="width: 20%;">Meter 232DP1 (Backup meter)</th> <th style="width: 20%;">Meter 332DP2 (Backup meter)</th> </tr> </thead> <tbody> <tr> <td>Serial number</td> <td>20015970</td> <td>21000515</td> <td>21000549</td> </tr> <tr> <td>Type</td> <td>Elster A1700 PB3KAGGHT-5</td> <td>Elster A1700 PB3KAAGHT-5</td> <td>Elster A1700 PB3KAAGHT-5</td> </tr> <tr> <td>Accuracy class</td> <td>0.2s</td> <td>0.5s</td> <td>0.5s</td> </tr> <tr> <td>Calibration frequency</td> <td>Once a year</td> <td>Once every 3 years</td> <td>Once every 3 years</td> </tr> <tr> <td>Calibration date</td> <td>10/08/2023 31/07/2024</td> <td>31/07/2024</td> <td>31/07/2024</td> </tr> <tr> <td>Validity</td> <td>31/08/2026 31/07/2027</td> <td>31/07/2027</td> <td>31/07/2027</td> </tr> </tbody> </table> <p>3. Monitoring Activities:</p> <p>Refer to Question 1.14 below.</p>	Date	Events	09/01/2023 -12/01/2023	Combined onsite Validation and Verification by VVB	29/11/2023	Project Design Certification Date approved by GS	16/02/2024	Project Performance Review approved by GS	24/05/2024	Issuance Date of VERs from period of 30/11/2021 – 31/12/2022	Equipment	Meter 232C (Main meter)	Meter 232DP1 (Backup meter)	Meter 332DP2 (Backup meter)	Serial number	20015970	21000515	21000549	Type	Elster A1700 PB3KAGGHT-5	Elster A1700 PB3KAAGHT-5	Elster A1700 PB3KAAGHT-5	Accuracy class	0.2s	0.5s	0.5s	Calibration frequency	Once a year	Once every 3 years	Once every 3 years	Calibration date	10/08/2023 31/07/2024	31/07/2024	31/07/2024	Validity	31/08/2026 31/07/2027	31/07/2027	31/07/2027
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<p>1.9 Have there been any changes to the continuous input/grievance mechanism during the monitoring period this report refers to?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p><i>If yes, please ensure that all stakeholders are informed of the new way to provide continuous inputs or file grievances.</i></p>																																						

1.10 Has there been any input/feedback or grievance provided by stakeholders after the validation stage and during the monitoring period this report refers to?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please fill out the table below.</i>
Refer to Principles and Requirements 5.1.42.(c)	

Stakeholder Engagement Report					
Date	Comment	Action point from Project Owner	Response From Project Owner	Responsible person for the issue	Issue resolved?
DD/MM/YYYY	<i>Describe the comment received</i>	<i>Changes expected by the stakeholder</i>	<i>How you will resolve the issue/ Whether you find the issue relevant to be addressed</i>	<i>Person who will take/took the responsibility for resolving and monitoring of the issue</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No

1.11 Have there been any incidents or events that may impact the Outcomes/Impacts delivered to date (in terms of loss) or the ongoing Performance of the Project.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please elaborate:</i>
Refer to Principles and Requirements 5.1.4.2.(d)	

1.12 Have any legal contests/disputes arisen related to the project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, please elaborate:</i>
Refer to Principles and Requirements 5.1.4.2.(e)	

<p>1.13 Have there been any updates to the Key Project Information, Project Design Document, Monitoring & Reporting Plan?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p> <p><i>If yes, please refer to the section Error! Reference source not found. below</i></p>
<p>Refer to Principles and Requirements 5.1.4.2.(f)</p>	

1.14 | Please provide a summary of the monitoring information collected during the year.

Please only provide information on those indicators monitored during the reporting period. Indicators monitored once per monitoring period are not necessary to be included here.

Refer to [Principles and Requirements](#) 5.1.42.(g)

During the Monitoring Period of 01/01/2023 – 31/10/2024, the Project has achieved:

Start Dates	End Dates	SDG 4 People	SDG 7 MWh	SDG 8 People	SDG 13 GS- VERS
01/01/2023	31/12/2023	20	173,707	35	142,957
01/01/2024	31/10/2024	18	123,363	35	101,525
Amount achieved in this monitoring period		18-20	297,071	35 (32 male and 3 female)	244,482

During the Monitoring Period of 01/01/2023 – 31/10/2024, the monitored data and parameters have been collected.

1. EG_{facility,y}

Monitoring period	EG _{export,y} (MWh)	EG _{import,y} (MWh)	EG _{facility,y} = (EG _{export} - EG _{import})	ER _y (tCO _{2e})
01/01/2023 - 31/12/2023	174,062	354.989	173,707	142,957
01/10/2024 - 31/10/2024	123,706	342.513	123,363	101,525
Total	297,768	697.502	297,071	244,482

2. Safeguarding Principles

Data/ Parameter	Principle 3	Principle 9.5
Unit	Community Health, Safety and Working Conditions	Hazardous and non-hazardous waste
01/01/2023 - 31/12/2023	No incidents and accidents occurred.	100% Hazardous and Non-hazardous Wastes were managed.
01/01/2024 - 31/10/2024	The Project continues to comply with local regulations regarding Occupational health and safety for workers.	The Project continues to contract a licensed waste collector as required by national regulations regarding waste management.
Monitoring methods	The Occupational Health and Safety Plan (OHS) is implemented according to the national regulations. Training OHS for workers and staff are recorded.	Collect and store wastes in appropriate bins/ storages with cover lid, separate by type of waste before contacting the contracted agencies authorized by the government to pick up for further disposal. Wastes collection and contracts are maintained.
Monitoring frequency	Once per monitoring period	Once per monitoring period

<p>1.15 (For LUF projects) Have there been any updates to the 'Project Participants and Secured Titles?'</p> <p>Please ensure that at all times the project is in compliance with section 2 (b) of the Land Use and Forests Activity Requirements. Refer to Principles and Requirements 5.1.4.2.(h)</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Not Applicable to this Project.</p>
<p>3 SUPPORTING DOCUMENTATION/EVIDENCE</p>	
<p>0.16 Please list any supporting documentation or evidence provided along with this annual report</p> <p>Refer to Principles and Requirements 5.1.4.2.(f)</p>	<p>1. EG_{facility,y}</p> <ul style="list-style-type: none"> - Electricity Metering Data (excel) - Meter Calibration Certifications <p>2. Safeguarding Principles 3</p> <ul style="list-style-type: none"> - OHS Report - OHS Training Attendance List <p>3. Safeguarding Principles 9</p> <ul style="list-style-type: none"> - Waste Collection Contracts with Licensed 3-rd Party - Records of Hazardous Waste & Non-hazardous Waste Collection <p>4. SDG 4 Trainings</p> <ul style="list-style-type: none"> - List of Trained Employees <p>5. SDG 8 Employment</p> <ul style="list-style-type: none"> - List of Employees
<p>4 DECLARATION OF CORRECT PROJECT INFORMATION</p> <p><input checked="" type="checkbox"/> I, the undersigned, attest to the accuracy of the information provided in this Annual Report</p> <p><input checked="" type="checkbox"/> I, the undersigned, understand that annual reporting does not represent certification nor any decision-making or agreement to any design change by gold standard. Annual reporting is intended as an opportunity to share progress and track key updates and confirms to Gold Standard that the project remains active. With formal review of conformity to requirements; any changes in approach shall be undertaken at performance certification only.</p>	
<p>Project Developer/Representative Entity</p>	<p>Monsoon Sustainability Co. Ltd.</p>
<p>Signatory names</p> <p>The signatory shall be an individual with legal signing authority within the Project Developer's organization Refer to Principles and Requirements 5.1.43</p>	<p>Angus McEwin, Director</p>

Signature	
<p>The Project Developer shall attest to the accuracy of the information provided by its signature on the Annual Report Refer to Principles and Requirements 5.1.43</p>	

DOCUMENT HISTORY

Version	Date	Description
1.0	01/07/2017	Initial Adoption
1.1	01/03/2018	Editorial changes
2.0	16/08/2022	<ul style="list-style-type: none"> - Introduced a checklist format with guidance and references. - Added clarification on timelines and conditions for submission of annual reports and other communication to Gold Standard. - Changed title to differentiate from other annual report templates.